**SAF€RA final report template for projects**

*Please send your final report to the SAF€RA Call Secretariat,* [*call-secretariat@safera.eu*](mailto:call-secretariat@safera.eu)*.*

***Background information***

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| Date of reporting: | dd/mm/yyyy |
| Person reporting: (project coordinator) | First name Last Name  Organization/country (for example, FIOH/Finland) |
| Project title: |  |
| Project period (start-end): | dd/mm/yyyy – dd/mm/yyyy |
| Project website URL: |  |
| Project coordinator and country: | Organization/country (for example, FIOH/Finland) |
| Project partners and countries: | Organization/country  Organization/country  Organization/country  Organization/country  Add more lines if needed |
| SAF€RA funding: Project funding organization/s (national) and funding amount/s: | Funding organization (for example, TNO)  EUR:  Percentage of total budget:  Funding organization (for example, FonCSI)  EUR:  Percentage of total budget:  Add more lines if needed |
| Other outside funding (outside SAF€RA and project partners’ own organizations): | Organization  EUR:  Percentage of total budget:  Add more lines if needed |
| Project total budget (all outside funding and own input together; i.e. final realized spending): | EUR: |

***Project progress and results***

1. **Summary of the project progress**

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| 1.1a What was intended to be achieved during the project (list briefly with bullet points)? How well these milestones have been met? Were there any significant changes to the project work plan or objectives? Note if changes, why and did these have impact on the planned final objectives? | |
| (max 900 characters with space; i.e. ¼ A4 page) | |
| 1.1b Did the project progress as planned and are the outcomes as expected, evaluate on 1-5 scale (1= poor– 5 = excellent) | 1 = Poor  2 = Fair  3 = Good  4 = Very Good  5 = Excellent |
| 1.2a How will the outcomes of the project be used? Who will benefit from the project outcomes? | |
| (max 900 characters with space; i.e. ¼ A4 page) | |
| 1.2b Were there changes in project partners or key personnel? How well did the project partners co-operate towards the project implementation? Could this partnership work successfully together in future projects as well? Will the co-operation of the partners continue after this project? | |
| (max 900 characters with space; i.e. ¼ A4 page) | |

**What is the added value and impact of your project?**

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| **2.1 What were the practical outcomes of your project? Are the outcomes of the project ready for use, or do they still need further development?** | |
| 2.1a Did the project result in a pre-product, commercial product, method/process, etc.? What was the concrete outcome of your project? | |
| (max 900 characters with space; i.e. ¼ of A4 page) | |
| 2.1b Were standards (e.g. ISO, CEN) impacted by the project? If yes, specifically how and when? Or if not directly now, do you estimate that the results of your project could influence standardization later - how? | |
| 0 = no impact on standards; 1 = yes some impact, described below. | |
| (max 900 characters with space; i.e. ¼ of A4 page) | |
| 2.1c Number of patents obtained, applied for or being planned? | 0 = no patents foreseen  1 = 1 patent being planned or applied  2 = more than 1 patent being planned or applied for  3 = patent/s obtained, provide name of the patent/s: ??? |
| **2.2 Project’s impact for industrial safety in EU?** | |
| 2.2a Describe briefly how the project outcomes can be applicable to other organizations/countries/ regions in EU, or to scientific disciplines or areas of industry. | |
| (max 900 characters with space; i.e. ¼ of A4 page) | |
| 2.2b Did the project provide new information on the topic to the intended target group? What was the new information discovered? | 1 = yes/ 0 = no  What was the new information? |
| **2.3 Has the project improved co-operation with actors in the industrial safety field (companies, researchers, decision makers, etc.)? Describe briefly how the project partners have networked with actors in the industrial safety field during the project – through what type of activities. Estimate if the project made it easier to contact actors and if there has been more contacts compared, if the project had not been implemented. Has the project brought about new opportunities to make contacts with actors in the industrial safety field?** | |
| (max 900 characters with space; i.e. ¼ of A4 page) | |
| **2.2 What was the visibility of the project and its results?** | |
| 2.2a Briefly describe the project activities in different media, e.g. websites and social media (Twitter, LinkedIn, Facebook, YouTube, etc.), newsletters, magazines, conferences, fairs, TV/radio etc. What type of activities and how often in general? What activities you consider have been most effective for your project? | |
| (max 900 characters with space; i.e. ¼ of A4 page) | |
| 2.2b Scientific articles (based on the project work) published or being submitted or planned? | Name of scientific journal:  Article title:  Authors and their affiliations:  Published/ approved for publishing/ submitted/ or being prepared? |

1. **Do you and the project partners feel that the SAF€RA context provided added value (i.e. something additional to what would not have been available otherwise) to your project work and outcomes?**

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| 1 = yes | 0 = no |
| 3.1b Describe briefly what was the added value of SAF€RA type collaboration. New partners, new types of activities and outcomes, wider impact of outcomes, etc. | |
| (max 900 characters with space; i.e. ¼ of A4 page) | |

1. **Any other comments for the SAF€RA consortium and/or call organizers? Comments on the call process and the contractual process, or any other aspects of SAF€RA processes, etc.?**

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