**SAF€RA mid-term report template for projects**

*Please send your mid-term report to the SAF€RA Call Secretariat,* [*call-secretariat@safera.eu*](mailto:call-secretariat@safera.eu)*.*

***Background information***

|  |  |
| --- | --- |
| Date of reporting: | dd/mm/yyyy |
| Person reporting: (project coordinator) | First name Last Name  Organization/country (for example, FIOH/Finland) |
| Project title: |  |
| Project period (start-end): | dd/mm/yyyy – dd/mm/yyyy |
| Project website URL: |  |
| Project coordinator and country: | Organization/country (for example, FIOH/Finland) |
| Project partners and countries: | Organization/country  Organization/country  Organization/country  Organization/country  Add more lines if needed |
| SAF€RA funding: Project funding organization/s (national) and funding amount/s: | Funding organization (for example, TNO)  EUR:  Percentage of total budget:  Funding organization (for example, FonCSI)  EUR:  Percentage of total budget:  Add more lines if needed |
| Other outside funding (outside SAF€RA and project partners’ own organizations): | Organization  EUR:  Percentage of total budget:  Add more lines if needed |
| Project total budget (all outside funding and own input together; i.e. final realized spending): | EUR: |

***Project progress and results***

1. **Summary of the project progress and current status at the moment of the mid-term report**

|  |  |
| --- | --- |
| 1.1a What was intended to be achieved during the reporting period (list briefly with bullet points)? How well these milestones have been met? Any significant changes to the project work plan or objectives? Note if changes, why and do these have impact on the planned final objectives. | |
| (max 900 characters with space; i.e. ¼ A4 page) | |
| 1.1b Has the project progressed as planned and are the outcomes as expected, evaluate on 1-5 scale ( 1= poor– 5 = excellent) | 1 = Poor  2 = Fair  3 = Good  4 = Very Good  5 = Excellent |
| 1.2a List briefly what are the outcomes of the project at the mid-term. What are the next steps? Any foreseeable risks in the near future that may hinder achieving the final project objectives? | |
| (max 900 characters with space; i.e. ¼ of A4 page) | |
| 1.2b Could any of these outcomes available now be disseminated to a wider audience at mid-term stage? Please briefly identify which outcomes and note whether you already have plans for disseminating these results. | |
| (max 900 characters with space; i.e. ¼ of A4 page) | |
| 1.3 Have there been changes in project partners or key personnel during the reporting period? How well have the project partners co-operated towards the project implementation? | |
| (max 900 characters with space; i.e. ¼ A4 page) | |

1. **Do you and the project partners feel that the SAF€RA context has provided added value (i.e. something additional to what would not have been available otherwise) to your project work and outcomes?**

|  |  |
| --- | --- |
| 1 = yes | 0 = no |
| Describe briefly what is the added value of SAF€RA type collaboration? New partners, new types of activities and outcomes, wider impact of outcomes, etc.? | |
| (max 900 characters with space; i.e. ¼ of A4 page) | |

1. **Any other comments to SAF€RA consortium and/or call organizers? Comments on the call process and the contractual process, etc.?**

|  |
| --- |
|  |